

GHANA EDUCATION SERVICE

*In case of reply,
the number and date of this
letter should be quoted.*

My Ref. No.: GES/S&ID/BECE/2025/002

Your Ref. No.:



Republic of Ghana

HEADQUARTERS
Ministry Branch Post Office
P.O. Box M 45
Accra

27th January, 2025

ALL REGIONAL DIRECTORS OF EDUCATION

BECE AND WASSCE, FOR SCHOOL CANDIDATES (SC), 2025

REGISTRATION OF UNQUALIFIED CANDIDATES

Management of the Ghana Education Service wishes to remind all Heads of Basic and Senior High Schools (both public and private) on registration of unqualified candidates for the Basic Education Certificate Examination (BECE) and the West African Senior School Certificate Examination (WASSCE)

Registration for the BECE and WASSCE is strictly reserved for students in the final year, which is JHS3 and SHS3 respectively.

It must be noted that registration of JHS1/SHS1 and JHS/SHS2 for BECE and WASCE is against the Ghana Education Service (GES) and the West African Examinations Council's (WAEC) Rules and Regulations governing the examinations.

Also, it is **illegal** for any head of public basic or senior high school to register Form 3 students from another school (public or private) to write the BECE or WASSCE.

Please, note that there will be an audit after the registration process to ensure that all candidates meet the requirements for registration. Any student found to have been registered illegally will have their registration **nullified** by WAEC.

By this letter, Regional Directors of Education are requested to communicate this information to Metro/Municipal/District Directors of Education to inform all Heads of Schools to take note and comply with the above directives to ensure a smooth BECE and WASSCE registration exercise

Failure to comply with these directives will result in severe sanctions against the offending school heads and any individuals involved to serve as a deterrent to others.

Thank you.

A handwritten signature in blue ink, appearing to read 'Prince C. Agyemang-Duah'.

PRINCE C. AGYEMANG-DUAH
SCHOOLS AND INSTRUCTIONS DIVISION
For: DIRECTOR-GENERAL

cc: **The Chairman, GES Council, Accra**
The Director-General, GES HQ, Accra
The Deputy Director-General (MS), GES HQ, Accra
The Deputy Director-General (Q&A), GES HQ, Accra