

AUGUST 2021
EBS 349
SCHOOL MANAGEMENT AND
ADMINISTRATION
1 HOUR 30 MINUTES

Candidate's Index Number:

ABCE/RP1/18/0092

Signature:



UNIVERSITY OF CAPE COAST
COLLEGE OF EDUCATION STUDIES
SCHOOL OF EDUCATIONAL DEVELOPMENT AND OUTREACH
INSTITUTE OF EDUCATION

FOUR-SEMESTER BACHELOR OF EDUCATION PROGRAMME
THIRD YEAR, END-OF-FIRST SEMESTER EXAMINATION, AUGUST, 2021

AUGUST 11, 2021

SCHOOL MANAGEMENT AND
ADMINISTRATION

9:30 AM – 11:00 AM

SECTION B

Answer TWO questions from this Section.

1.
 - a. Explain discipline. (5 marks)
 - b. State and explain **five** causes of indiscipline in Ghanaian basic schools. (7½ marks)
 - c. Explain **five** ways by which indiscipline in schools can be minimized. (7½ marks)

2.
 - a. Explain the difference between programmed and non-programmed decisions. (10 marks)
 - b. Explain with examples **four** modes of involving teachers in decision-making. (10 marks)

3.
 - a. Explain school-community relations. (5 marks)
 - b. Examine critically **five** functions of school community relations. (7½ marks)
 - c. State and explain **five** ways by which the school can reach out to the community. (7½ marks)

4.
 - a. Explain at least **four** assumptions of Theory X. (4 marks)
 - b. State and explain **four** implications of Theory X to organizations including the school. (16 marks)