



UNIVERSITY OF EDUCATION, WINNEBA
 INSTITUTE FOR TEACHER EDUCATION AND CONTINUING
 PROFESSIONAL DEVELOPMENT (ITECPD)
 END-OF-SECOND-SEMESTER EXAMINATION AUGUST 2022



COURSE CODE: EBC 126

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NAME OF COLLEGE:

SIGNATURE

KOMENSA COLLEGE OF EDUCATION

GENERAL INSTRUCTIONS:

- This paper is made up of ONE SECTION.
- Section B is made up of four essay type questions.
- Answer TWO questions. Write your responses in the answer booklet provided.
- All questions carry equal marks. You are expected to start your response to a question on a fresh page.
- You are expected to handover your answer booklet to the invigilator before you leave the examination hall.

SECTION B

- Define the terms reference and bibliography. 2 marks
 - Discuss two differences between reference and bibliography. 4 marks
 - Explain two reasons writers document/reference sources. 4 marks
- Explain what is meant by Process Writing. 2 Marks
 - Explain the following writing processes: 8 marks
 - Pre-writing
 - Drafting
 - Editing
 - Revising

Is a standardised way of acknowledging the sources of information and ideas

1/ page

Is the full listing

To show appreciation

3. Explain with examples, any **five (5)** of the following terms:

10 marks

Plagiarism
or Stealing
of intellectual
right.

- i. Scanning
- ii. Skimming
- iii. Intensive reading
- iv. Extensive reading
- v. Critical reading
- vi. Analytical reading

4. i Define the following terms in relation to Communication Skills.

a. Misconceptions

1 mark

b. Barriers

1 mark)

ii. Mention **two (2)** misconceptions and **two (2)** barriers to effective communication. 4 marks

iii. Explain the misconceptions and barriers you have mentioned above. 4 Marks

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